

# UNION GRADUATE COLLEGE

## MEETING THE CHALLENGES OF HEALTHCARE MANAGEMENT

Healthcare has quickly become one of the largest and fastest growing industries in the US economy, characterized by rapid change and a need for management talent that will extend into the foreseeable future. The Union Graduate College Certificate Program in Healthcare Management prepares individuals to take advantage of the opportunities in this field by introducing them to important business concepts applied to healthcare.

This certificate program is designed for individuals working in healthcare today (physicians, managers, nurses, pharmacists, healthcare providers, and health plan staff) and others interested in applying the latest business and management concepts to better understand and adapt to the ever-changing world of healthcare.

**At Union Graduate College, students in this certificate program enjoy:**

- Small classes offered weekday evenings tailored to the schedules of working professionals.
- Access to dedicated faculty with “real-world” healthcare management experience.
- The opportunity to apply coursework towards the Union MBA or the MBA in Healthcare Management. Both programs are accredited by the AACSB (Association to Advance Collegiate Schools of Business); the MBA in Healthcare Management is also accredited by CAHME (Commission on Accreditation of Healthcare Management Education).

### DISTINGUISHED FACULTY

Dedicated faculty combine significant teaching experience with active research agendas and industry ties to provide instruction that is current, rigorous and practical.

### TRIMESTER SCHEDULING

Union Graduate College operates on a trimester system: three rigorous ten-week terms that allow motivated students to accomplish more within the academic year (September - June), and provide greater flexibility in scheduling courses. In addition to the three ten-week terms, some courses are offered in one of two five-week intensive summer terms (July - August).

### STATE-OF-THE ART CURRICULUM

The curriculum is strategic in nature, preparing healthcare professionals for career advancement opportunities. It provides opportunities for networking, sharing “real-world” experience, and applying what is learned to the workplace.

### COURSEWORK

Students must take six courses for the certificate. Required courses are indicated with an asterisk. All course pre-requisites must be met.

**Introduction to Health Systems\* (HCM 500)**

**Health Systems Management\* (HCM 501)**

**Statistical Models for Management (MBA 506)**

**Financial Accounting (MBA 510)**

**Managerial Accounting (MBA 512)**

**Health Systems Marketing (HCM 526)**

**Health Care Finance (HCM 617)**

**Health Economics (HCM 620)**

**Structural Dynamics in Health Care Systems (HCM 650)**

**Group Practice Administration (HCM 656)**

**Legal Aspects of Health Care (HCM 674)**

**Health Policy and Managerial Epidemiology (HCM 680)**

**MBA elective**

## **APPLICATION REQUIREMENTS**

Prospective students must have all these elements to have their applications considered complete:

**First page of the application**

**\$60 application fee**

**Three letters of recommendation**

**Official transcripts of college-level work**

**Essay**

**Resume**

**(GMAT not required)**

## **MATRICULATED STATUS**

Students may enroll in two courses with non-matriculated status before admission to the certificate program. However, application must be made and admission granted prior to registration in a third course. Students who earn two “C”s in the certificate program will not be permitted to continue in the certificate program. No appeals for reinstatement will be considered.

## **APPLYING FOR MBA DURING/AFTER COMPLETION OF CERTIFICATE PROGRAM**

Students enrolled in a Union Graduate College Certificate Program may apply to the MBA or MBA in Healthcare Management program during or after completion of the certificate program. The Graduate Management Admissions test (GMAT) is required. If the student is accepted into an MBA program, up to four (4) courses taken for the Certificate in Healthcare Management may be transferable to the MBA.

## **APPLYING FOR A CERTIFICATE PROGRAM WHILE IN THE MBA PROGRAM**

Students already in the MBA Program who are interested in a certificate must complete the certificate program application, along with the \$60 application fee within the first week of the winter term of the year of expected graduation. The \$60 fee will be assessed each time an application is processed.

For MBA students wishing to get a certificate, up to four (4) applicable courses from the MBA program can be used for the certificate. This means two additional courses beyond the requirements for the MBA degree will be required for each certificate.

## **GMAT/TRANSFERS/WAIVERS**

- No more than two courses may be waived with replacement courses. Those replacements must be selected from the courses listed on the Certificate Program Sheet.
- Only two courses can double-count between all Certificate Programs.
- Independent Studies are not normally accepted.

## **COSTS**

- All courses taken are at the current School of Management tuition rate (\$2740 for 2011-2012)
- There is a one-time Resource Fee of \$150 at time of admission.

*For academic information and advisement contact:*

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*For admission requirements and application materials contact:*

**Rhonda Sheehan**, Director of Admissions and Registrar

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